

AMP Zakaat Process:

“And perform the prayer, and pay the alms; whatever good you shall forward to your souls’ account, you shall find it with Allah; assuredly Allah sees the things you do.” (Qur’an, 2:110)

How AMP shall verify the authenticity of an Eligible of Zakaat (Mustahiq-e-Zakaat):

We shall accept (1) Requests from the individuals claiming to be Eligible and/or (2) Recommendations from our Members, Individuals or other Organizations.

The first step will be to believe in the Person, who claims himself/herself to be a Mustahiq-e-Zakaat, as Islam promotes Trust (putting our Believers) between Muslim Brethren. But considering the present times of Opportunism & Greed where one is even ready to trade His/Her faith for a meagre amount of the riches of the world. We can’t let ourselves to be blind to the ugly facts, hence We shall take refuge in the Law of Islam (Shariah) and shall practice a ‘thorough verification system’ based on the rule of ‘Witness’ or ‘Shahadah’, commonly known as 4 witness method.

We shall take 4 references of the Eligible from the Applicant (in case of Application by Eligible, Himself/Herself) or from the Recommender (the one who recommends certain Eligible).

Among the 4 references, 2 shall be the Relatives of the Eligible and the rest 2 shall be His/Her Neighbours.

(1) The Relatives of the Eligible shall provide information on His/Her Family’s Financial Status (Khaandaani Haysiat), Family Conduct, Family Economical History, etc.

(2) The Neighbours of the Eligible shall provide information on the conduct of the Eligible that either He/She is an extravagant or an addict or an idler or have any criminal or fraudulent past, etc.

(3) Once eligibility is verified then the applicant has to fill an application form (either for self-employment or education) in the format provided by AMP which includes some basic details with latest photograph, Photo Id Proof and Signature of the applicant. Application form is mandatory. In no circumstances, shall anybody be granted a zakat fund from AMP without having filled the application form.

(4) Once the form is submitted, it will be verified by an AMP Member from the chapter where this applicant belongs to, preferably by Chapter Coordinator. It is responsibility of Chapter coordinator to send this to governing council for approval.

With this process AMP shall attempt to find a worthy Eligible with a good degree of authenticity, Rest only Allah knows the Best.

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Etiquette of Zakaat and Sadqat:

- Give away in the way of Allah with the sole motive of winning the favour of Allah. Do not waste your virtuous deed by keeping in view some ulterior purpose or motive. Do not expect the beneficiaries of your deed to offer thanks to you or acknowledge your favour or testify to your magnanimity. The true believers anticipate rewards for their deeds from Allah only. The holy Qur'an expressed the sentiments of the true believers in these words: **"We feed you for the sake of Allah only. We wish for no rewards nor thanks from you"** (Qur'an, 76:9)
- **Pay Zakaat openly, so that others may also be able to perform their duty.** However, offer other Sadqat (charitable acts) secretly so as to promote feeling of deep sincerity in your heart. Deeds performed with the true sincerity are of great value in the eyes of Allah. On the day of judgement in that terrible field where there will be no shade, Allah shall keep under the shadow of heaven that man who spends in the way of Allah in such extreme secrecy that the left hand does not know what the right hand has spent." (Bukhari)
- After spending in the way of Allah avoid reminding the beneficiaries of the favour you have done to them nor cause them any distress. To administer shocks to the self-respect of the indigent and poor, to injure their feeling by reminding them of favours done to them and to expect that they should acknowledge their obligation to you, that they should always humbly bow to you and regard you as their superiors – such sentiments when you have given away charity in the way of Allah, are wicked and despicable. The heart of the true believers should be free of such notions. Allah ordains: **"Ye who believe! Render not vain your alms giving by reproach and injury like him who spendeth his wealth only to be seen of men".** (Qur'an, 2:264)
- If you are liable to pay the Zakaat, do not delay the payment. Pay it at once after careful accounting so that, Allah forbid, nothing remains due in your account.
- Pay the Zakaat (poor-due) under a collective system and spend it under the collective system. Where Muslim governments do not exist, the Muslim citizen can form parties and create a Baitul'Maal for the receipt and expenditure of Zakat.

Allah (SWT) has given us many opportunities to earn rewards during Ramadan by doing virtuous and benevolent deeds; and the best way to do this is by helping the needy and the less fortunate by means of Zakat and Sadqah.